

KTC Early Learning Centre (ELC)

INTRODUCTION – PRIOR TO ELC OPENING FOR 2023

Dear Parents,

I trust this email finds you and your family well and enjoying the holiday break.

Please find attached to this email a *welcome letter* from your child's class teachers and me. I have also attached our *Parent Handbook* and a list of lunch and snack ideas.

Your child's attendance days are confirmed as per your returned re-enrolment form. If you need clarification on your child's attendance days – please email me between 10 and 16 January and I will respond with the confirmation.

I will endeavour to send a class list with parent contact details by the first week of February.

A class **What's App group** will also be established and you will receive a welcome from the class parent representative in due course.

Kind regards,

Lesley Shneier

Lesley.Shneier@ktc.nsw.edu.au

WELCOME – 17 & 18 JANUARY 2023

On behalf of all the staff I would like to take this opportunity to welcome both returning and new families to KTC for 2023.

Over the last 2 days, all the children appeared to be excited to be reunited with their friends and new friendships will begin to blossom soon. Children are being introduced to their new routines and are exploring their learning environments.

We are fortunate to have an amazing team of educators who provide a nurturing, loving environment where children can begin their early learning journey and develop their sense of Jewish identity through meaningful play-based learning experiences.

The settling in process can be a challenging one for some, and children can find it hard saying goodbye without tears in the beginning. Understanding that this is part of them growing up and establishing their independence will help assist them settling into their new surroundings. You are encouraged to sign in and reassure them as to who is picking up before leaving. Do not linger as this creates more anxiety for both you and your child.

At the beginning of the year, we encourage all new families to collect their child a little earlier (for the first few weeks) to assist in the settling in process. Your child's teacher will be in contact and provide you with honest feedback as to how your child is settling in. Our aim is to work closely with you to ensure a smooth transition for your child as we all want them to have a positive experience and enjoy their day.

For any correspondence - families are encouraged to email their child's class on the class email or on the class phone. If they do not answer the phone, it means they are busy caring for your little ones.

Please also remember that if you don't receive a call from us, it's good news! It means your child is settling in nicely and is having a great day!

For any urgent matters, please call me on 9301 1128 so that I can pass this on to the educators.

Staff will respond to emails between 12.30pm and 2.30pm daily.

Over the next 2 - 3 weeks, the staff will spend time getting to know your children, their routines and habits as well as establishing their class routine.

Our team of staff all believe in providing an environment that is welcoming and allows the children to feel safe, confident, respected and happy.

Reminder - I would like to highlight that you should avoid sending any foods containing **nuts, sesame, humus and tahina**.

The **Tamar** class also needs to avoid sending **salmon/trout and tuna** – white fish is permitted.

Thank you in advance for your understanding and cooperation. Please see the attached allergy letter.

The access codes are as follows:

- Front door (by Reception) **1 9 6 7 #**
- Side door (by Shul) **1 5 8 3 #**

We are looking forward to another happy and fun-filled year of learning and laughter with your children.

Lesley and the Team

ALLERGIES

We have children enrolled at our centre who are **anaphylactic** and have a **severe allergy** to all types of **nuts and sesame products** as well as **salmon/trout and tuna** (specific to the **Tamar** class).

Even exposure to a tiny amount of any of these items could be potentially very serious and life threatening.

We can all play a role in preventing such a dangerous and frightening situation at school. The specific children and their families take responsibility to avoid exposure. However, all staff, children and families can also help to make the school environment safe for these children.

Your assistance is needed to:

ALL CLASSES

- Please check the list of ingredients on items you send to school. Avoid sending in any foods containing nuts, sesame, hummus and tahina.
- Please do not send ANY snacks to school containing sesame or nut products, however some packages indicates "may contain nuts" – this is suitable to send to school. We greatly appreciate you helping us to create a safe environment for all our children.
- Before coming to school ensure your child brushes their teeth after eating any of these products and washing their hands before coming into the centre.

TAMAR CLASS

- Please do not send salmon/trout and tuna. White fish is permitted.

I understand this may be an inconvenience, but please realise how important your assistance is. We would take the same care should your child have a specific health care need.

Thank you for your support,

Lesley and the Team

WHO TO CONTACT FOR QUESTIONS OR CONCERNS ABOUT YOUR CHILD...

Nest Rachel Brill Elena Krimatat Isabel Faul Dvora Einstein Elisheva Elski	Simcha Anne Fabro Mushkie Sebban Kirsty Asquith	Torah Ilana Ludwig Lisa Price Linda Isdale Jenna Resnick	Tamar Yulia Ilin Leah Klein Devorah Hoffman Golda Abraham	Gefen Rebecka Vaysbakh Lena Nguyen Ettie Abisedon Chaya Perlow	Rimon Linda Fisher Staicey Maister Hedva Moses Rivka Schapiro	Mitzvah Tracy-Lee Shneier Zehava Aharoni Adina Levitan



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Casuals (incl.)
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Maternity (incl.): Ronni Meyerson, Christina Zanetti, Nikki Kates, Samantha Chertok