

# Who to Contact for What – Primary School

**For immediate needs:**

Including medical alerts, student absence, and emergency information

**First contact:**

- Kerri, School Receptionist
- 9301 1111
- [reception@ktc.nsw.edu.au](mailto:reception@ktc.nsw.edu.au)

**For all general school matters:**









Including excursion details, uniform questions, and bus information

**First contact:**

- Gail, Primary Secretary
- 9301 1103
- [gail.gottlieb@ktc.nsw.edu.au](mailto:gail.gottlieb@ktc.nsw.edu.au)

**For all class and student related questions or concerns:**

**First contact:** Your child’s main Jewish and General Studies teachers

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| <p><b>Head of Primary</b></p> <p>Rabbi Levi Milecki<br/><a href="mailto:rabbi.milecki@ktc.nsw.edu.au">rabbi.milecki@ktc.nsw.edu.au</a></p>   |    |
| <p><b>Deputy Head of Primary</b></p> <p>Hannah Trenowden<br/><a href="mailto:hannah.trenowden@ktc.nsw.edu.au">hannah.trenowden@ktc.nsw.edu.au</a></p>  |    |
| <p><b>Wellbeing &amp; Behaviour Coordinator</b></p> <p>Following your child’s main classroom teachers, is the parents’ first point of contact for wellbeing and behaviour questions or concerns.</p> <p>Marie Smith<br/><a href="mailto:marie.smith@ktc.nsw.edu.au">marie.smith@ktc.nsw.edu.au</a></p> |   |
| <p><b>Learning Centre</b></p> <p>Wendy Altman<br/><a href="mailto:wendy.altman@ktc.nsw.edu.au">wendy.altman@ktc.nsw.edu.au</a></p>   |  |
| <p><b>Jewish Studies Learning Support</b></p> <p>Dini Groner<br/><a href="mailto:dini.groner@ktc.nsw.edu.au">dini.groner@ktc.nsw.edu.au</a></p>  |  |
| <p><b>Informal Jewish Education</b></p> <p>Morah Devora Joseph<br/><a href="mailto:devora.joseph@ktc.nsw.edu.au">devora.joseph@ktc.nsw.edu.au</a></p>  |  |
| <p><b>Primary Secretary</b></p> <p>Events, excursions, textbooks and other student administration needs</p> <p>Gail Gottlieb<br/><a href="mailto:gail.gottlieb@ktc.nsw.edu.au">gail.gottlieb@ktc.nsw.edu.au</a></p>  |  |
| <p><b>School Receptionist</b></p> <p>Student lateness, absence and medical needs</p> <p>Kerri Ben-Mayor<br/><a href="mailto:reception@ktc.nsw.edu.au">reception@ktc.nsw.edu.au</a></p>   |  |